



BLC Tutoring Job Description

We are looking for bright, passionate tutors to join our team starting November 2025. This job is part-time and starting pay ranges from \$23 per hour. Our tutors work on an individual basis in both in-person and/or remote settings. During the school year (September - mid June), we are open Monday through Friday from 4:00 PM to 8:30 PM and on Saturday from 9:30 AM to 5:30 PM.

Scheduling is flexible. You can choose how many hours you prefer to work and which days and times are best for you. You may also choose which subjects you will teach. We hire outstanding, knowledgeable, passionate tutors who desire to make a difference in the lives of their students and who are eager to pass on their love of learning.

Job Details:

- **Reading and Writing enrichment (High School & Middle School, Test Prep)**
- Work from Nov 2025 and through the school year. Long-term commitments are strongly preferred.
- Individual lessons in person and/or remote settings.
- Starting Pay: **\$23 per hour.**
- Hours: Minimum 8 hours per week, Monday - Saturday.
- Location: 13122 NE 20th St. #300 Bellevue WA 98005.

Education and Experience:

- Teaching experience is preferred but is not a requirement for outstanding applicants. We will provide necessary training.
- College level teaching experience welcome

Here are some of the perks of working at BLC:

- **Independence**
We don't micromanage our tutors. Instead, we hire competent people and trust them to choose the best approach for each student and subject. We will offer you support, feedback, and resources, and then turn you loose to help your students.
- **Flexible Scheduling**
Choose which days and times are best for you and we will set up a teaching schedule to fit. You choose how many hours per week you want to work.
- **Competitive Pay**
Starting pay is \$23 per hour. After a brief trial period, you will be eligible for merit based raises.
- **Modern, Professional Facility**
Unlike other tutoring centers, we don't use open space or cubicles. We have proper classrooms with comfortable chairs, clean, spacious desks, markerboards, and bookshelves.
- **Friendly Work Environment**
Our tutors are mostly young professionals or graduate students. We are an enthusiastic group and are always willing to help each other with advice, resources, or suggestions.
- **Student-Focused**
We care about what's best for the student. We hire tutors who will actively seek out and provide the best help that they can. This creates a positive, inclusive, and effective learning environment.



How to apply: Please send your resume and cover letter to contact@bellevuelearningcenter.com. If proceeding to the next steps of the hiring process, we will contact you for an interview.